

Any Sheriff or Deputy Sheriff may purchase materials, supplies or services necessary for travel out of the County by use of one or more credit cards issued to the County for use by the Sheriff's Department. Purchases made with such credit cards shall be limited to actual expenses for travel out of the County by the County Sheriff or Deputies to perform their official duties; provided, such credit cards may be used for the purchase of fuel, within the County, on weekends, nights or holidays when fuel cannot be obtained from the vendor to whom a bid for such fuel purchase has been awarded.

"Actual Expenses for Travel" shall mean expenses for travel by public or private railroads, airplanes, buses, rental cars or other public conveyances, fuel oil, meals, lodging, parking fees and telephone expenses. The Sheriff of each County shall issue cards when such cards are required in connection with travel and the Sheriff is responsible for proper use of all credit cards.

AFFIDAVIT OF VERIFICATION

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

I, the undersigned, upon oath, do depose and say that I have full knowledge of the within and foregoing statement; that the said account is just, correct, and according to law; that the expenses receipted for were actually and necessarily incurred in the performance of work actually done by the Sheriff or Deputy Sheriff set forth in detail on the within statement, itemized as required by law; that the amount claimed, after allowing all just credits, is now due and wholly unpaid; and that I am duly authorized to make this affidavit.

SIGNED: _____
Sheriff

(or Deputy)
of _____ County.

Subscribed and sworn to before me, this
____ day of _____, 20____ .

Notary Public or County Clerk

My commission expires _____

APPROVAL OF SHERIFF

The within itemized statement of work done in the cases as set forth, has been carefully examined and found to be in accord with the separate and additional report made to the Board of County Commissioners of the work done by myself and each and all of my Deputies during said period; and so finding, I hereby approve the within statement in the amount of \$ _____.

Signed: _____
Sheriff

of _____ County, State of Oklahoma.

Dated _____, 20____ .